

Michael O'Deens

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EDUCATION

University of Miami, Coral Gables, FL

Expected Graduation Spring 2025

Bachelor of Science in Business Administration in Finance and Entrepreneurship

Academic Achievement: Presidential Scholarship, Dean's List

GPA: 3.32 / 4.0

WORK & LEADERSHIP EXPERIENCE

UBS

Ft. Lauderdale, Florida

Private Wealth Management Intern

May 2024- August 2024

- Assisted in the development of comprehensive financial plans for a team with over \$1B AUM by analyzing client goals, risk tolerance, and asset allocation strategies, ensuring alignment with long-term objectives.
- Researched and gained insight into various investment philosophies, including modern portfolio theory and alternative asset strategies, and built a presentation for my team to present to potential clients
- Observed and participated in client meetings, gaining firsthand experience in relationship management and understanding client-specific wealth management needs.

Advanced Micro Devices, Inc.

Austin, Texas

Indirect Procurement Intern

May 2023- December 2023

- Identify business requirements with key stakeholders, in the Global Real Estate and Marketing sectors, to determine appropriate procurement method and collaborate with cross functional teams to meet goals and deadlines
- Conduct vendor selection process with stakeholders, including proposal review, proctored Q&A's, and negotiation
- Meet desired outcomes through dynamic communication and team management skills while deploying time management and critical problem resolution attributes
- Provide analytical and strategic support to leadership by utilizing various eProcurement tools to form data-based solutions and lead colleagues to ensure implementation is successful
- Create, amend, terminate, and renegotiate contractual agreements totaling over two million dollars, such as MSA's, SOW, and PO's, utilizing system software, building an understanding of key legal terms to assist in the redlining process and ensure efficiency

Canes Fight Cancer

Coral Gables, Florida

Co-Founder

October 2022-Present

- Envisioned and built a non-profit organization that focuses on fundraising for pediatric and lung cancers while providing an empathetic community for those affected by cancer
- Formed a 14-person executive board to share in the leadership and sustainability of the organization's reach and impact to exceed membership goal by 70% in first quarter
- Delegate additional leadership opportunities to promote member growth and fulfillment
- Strategically plan and budget with an analytical and big-picture mindset to ensure continuous growth in revenue and membership to raise over \$30k in first 180 days of being public through various channels including GoFundMe, merchandise, corporate sponsorship, and fundraising events

Herbert Wellness Center

Coral Gables, Florida

Assistant Facility Manager

August 2021- January 2023

2019-2022 Work History includes customer service, childcare, and coaching. Details available upon request.

SKILLS, ACTIVITIES & INTERESTS

Languages: Conversational in Spanish

Technical Skills: Proficient with Microsoft Office (Excel, PowerPoint, Word, Teams)

Activities: Canes Fight Cancer, Pi Kappa Phi Fraternity, Scuba Diving Club

Interests: Travel, Health & Fitness, All Sports, Volunteering, Outdoor Activities

